

JOINT COMMISSION ON SHARED SERVICES INITIATIVES
Minutes – December 2, 2015

The mission of the Joint Commission on Shared Services Initiatives is to provide visionary leadership in delivery of collaborative public services. We will accomplish this by identifying opportunities and challenges, engaging the multiple constituencies, and developing strategies to support collaboration in areas of common interest among the governmental bodies.

COMMISSION: Joint Commission on Shared Services Initiatives

DATE: December 2, 2015 **TIME:** 7:30 a.m. **LOCATION:** Room 137, School Administration Building

COMMISSION CHAIR: Colleen Bates

RECORDER: Linda DesForge

Commission Members Present:

City Council: Monica Lewis, Kathy Mitchell

County Board: Colleen Bates, Gerald Wilkie

School Board: Kathryn Duax, Chris Hambuch-Boyle, Rich Spindler

Commission Members Absent: Kerry Kincaid, Gregg Moore

Staff Present: Russell Van Gompel, Kathryn Schauf, Mary Ann Hardebeck, Kay Hestekin, Keith Johnathan, Elizabeth Giese, Tom Wirth, John LeBrun, Dave Hayden, James Martin, James Schmitt, Linda DesForge

Others Present: Laurie Klinkhammer, City Housing Authority Chair

AGENDA ITEM #1: Call to Order.

Commission Chair Colleen Bates called the meeting to order at 7:32 a.m.

AGENDA ITEM #2: Approval of the minutes of the Joint Commission on Shared Services Initiatives meeting of September 2, 2015.

ACTION: Jerry Wilkie made a motion to approve the minutes as presented. The motion was seconded by Kathryn Duax. Motion carried.

AGENDA ITEM #3: Discussion of the potential for a shared function and/or space with regard to City and County Housing Authorities.

Handouts:

City of Eau Claire Housing Authority Application Processing Procedures Flow Chart

Eau Claire County Application Processing Procedures/Flow Chart

Eau Claire County Housing Authority Annual Liaison Report for the Year 2014

Keith Johnathan (City Housing Division Manager), Kay Hestekin (Director of County Housing Authority), and Laurie Klinkhammer (Chair of the City Housing Authority) were in attendance and participated in the discussion.

The handouts were distributed and summarized for the Commission members.

The discussion included the similarities and differences between the two entities. Questions were addressed as to whether there would be an advantage to co-location, or functions that could be shared. Perhaps forms could be handed out at either location, whether the applicant would be using City or County housing, since it is difficult for applicants to know that both entities have different policies. It was suggested to bring Western Dairyland in on this discussion.

If there were one central person/place for the initial contact, the ADRC office may be the best facility.

Discussion also included the fact that there are over 150 homeless students in the area. Transportation and childcare is also an important issue.

It was the consensus of the Commission to encourage the housing administrators to keep an open mind, and continue to pursue possibilities for sharing, so as to provide the best service to the individuals who need it. This should be explored in depth, including details on how Western Dairyland, the ADRC office, Altoona and Chippewa County may be of assistance.

The Commission would like to hear back from the group, once they have more to report.

AGENDA ITEM #4: Discussion of Combined Land Records Management/GIS Project.

Dave Hayden updated the Commission on the projects. Things are going as well as planned for the most part. The GIS project is not as far along because of the differences in applications related to GIS. They will need to have a base map and work from there. The focus is “better service.”

Commission members extended their thanks for beginning the informal discussions and finding a way to work more effectively.

It was noted that “succession planning” is very important. The team needs to be sure to keep things going in the right direction.

AGENDA ITEM #5: Discussion of Combined IT Technology Functions Project, including CINC.

John LeBrun and Dave Hayden updated the Commission members on the combined IT project. Collaboration is well underway. The City and County have partnered to implement Narrowband radio infrastructure upgrade.

Work continues on plans for a business center. Perhaps this discussion should include the UWEC and CVTC. A video center would be great for our students. There is a substantial amount of equipment needed, adding up to a large cost; however, with 15 – 20 partners, it can be done. The concern shouldn’t only be about saving money, but must also consider how we can best serve the community.

AGENDA ITEM #6: Update from the City/County group working on mental health issues in the community.

Handouts:

Mental Illness Facts and Numbers, from National Alliance on Mental Illness (NAMI)
Mental Health Data – Eau Claire
Levels of Prevention
Mental Health Program Development Outline 1990 – 2015

Thomas Wirth, Acting Director of Eau Claire County Human Services, and Elizabeth Lieske, City-County Health Department Director, updated the Commission members on mental health issues in our community.

The Eau Claire Healthy Communities Health Assessment identified mental health as a major issue. The assessment noted the following reasons that mental health is a problem:

- People are uncomfortable seeking care due to a taboo or stigma attached to mental health
- Affordable treatment is not available
- People are not aware of mental health services available
- It is difficult to access mental health services

The focus needs to begin with a person's first mental breakdown, rather than waiting until it may be too late for assistance.

Mary Ann Hardebeck added that the School District has many families in crisis: violence, homeless, divorced, etc. We need a point of connection and a deeper intervention.

Questions: Who is going to take on the responsibility? Whose budget?

Thomas Wirth stated, "If your car breaks down, on average, it takes about 60 minutes to get it repaired. If your mind breaks down, it takes 18 months to 10 years."

Elizabeth Giese offered to come back with updates to the Commission any time.

AGENDA ITEM #7: Discussion of the updated Joint Commission on Shared Services Dashboard for current projects.

Commission received an updated Dashboard to review.

AGENDA ITEM #8: Discussion and report from the three administrators on various needs.

- Mary Ann Hardebeck: Homeless Coordinator is working on a resource guide for the homeless. Will share when completed.
- Russell Van Gompel: Continuing to move things along.
- Kathryn Schauf: Nothing additional besides what came up at this meeting.

AGENDA ITEM #9: Discussion of future agenda items and future meeting dates.

- Discussion of possibility of adding other agencies to the Commission membership.

AGENDA ITEM #10: Adjournment.

ACTION: Monica Lewis made a motion to adjourn the meeting at 9:21 a.m. The motion was seconded by Rich Spindler and passed by unanimous consent.

FUTURE MEETING DATES:	TIME:	LOCATION:
Wednesday, March 2, 2016	7:30 a.m.	Room 137, School Administration Building
Wednesday, June 1	7:30 a.m.	Room 137, School Administration Building